

BY-LAW NO. 135

A BY-LAW OF THE MUNICIPALITY OF SACKVILLE RESPECTING OFFICIALS

1. The duties prescribed by this By-Law for the position of Chief Administrative Officer are in addition to those prescribed by statute or by any other By-Law of the Municipality.
2. CHIEF ADMINISTRATIVE OFFICER

Position Structure

The position of Chief Administrative Officer is one of the positions that reports directly to Council.

Position Summary

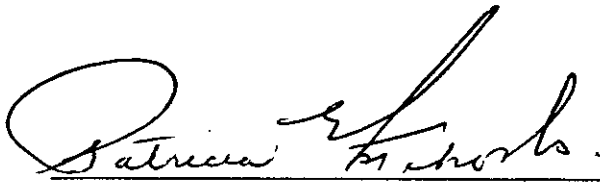
This position is accountable to provide a Chief Administrative Officer function for the Corporation of the Town of Sackville under the policy direction of Council. The Chief Administrative Officer must cope with the Town's changing needs, both short term and long term, which reflects the unique characteristics of the Corporation, requiring a high degree of awareness and flexibility. The Chief Administrative Officer is required to attend all meetings of Council, and to keep Council informed of the status of new and existing Municipal Programs. The Chief Administrative Officer is responsible for the supervision of all Department Heads and to ensure the efficient and economical operation of all Departments, with the exception of the Police Department.

3. **By-Laws #114 is hereby repealed.**
4. **This By-Law comes into force on the date of final passing thereof.**


Read a first time this 9th day of August, 1993.

Read a second time this 9th day of August, 1993.

Read a third time and passed Council this 13th day of September, 1993.



Mayor



ACTING Chief Administrative Officer