



Sackville Parks & Recreation Department

Information Sheet

Summer Student Employment – Recreation Positions

The attached Summer Student Employment Application Form is to be completed and submitted to the Parks & Recreation Department at the Tantramar Veterans Memorial Civic Centre **no later than WEDNESDAY, MARCH 31 @ 4:30pm.**

Applicants should complete the application form as thoroughly as possible, giving details on personal skills & experiences, which would relate to the job requirements.

CANDIDATE REQUIREMENTS:

1. Youth Leadership Program Supervisor: 1 Position, June 7 – August 27
\$11.25 / Hour – 35 Hours / Week

- University background
- Knowledge of youth issues
- Experience in working with youth ages 13-15 years
- Experience in coordinating programs/activities
- Strong supervisory/organization skills
- Ability to work flexible hours

2. Tennis Coordinator: 1 Position, May 17 – August 27
\$11.25 / Hour, 40 Hours / Week

- Promoting the game of tennis within the community to residents of all ages & abilities.
- Coordinating & implementing tennis workshops for interested youth & adults.
- Thorough knowledge of all aspects of the game of tennis as well as instructional experience with children and adults at all levels of ability.
- Excellent organizational skills, leadership, supervisory skills and the ability to plan and implement a summer long instructional program.
- Ability to work flexible hours.
- Reliable, responsible and able to work effectively with public and peers.

3. Tennis Instructor: 2 Positions, June 28 – August 27
\$9.75 / Hour, 35 Hours / Week

- Thorough knowledge of the game of tennis, strong interpersonal skills and instructional experience.
- Ability to teach children and adults at all skill levels.

- Able to work flexible hours (adult evening program).
- Reliable, responsible and able to work effectively with public and peers.
- Good organizational/planning skills

**4. Lifeguards: 3 Positions, June 28 – August 27
\$10.25 / Hour, 40 Hours / Week**

- Current Bronze Cross certification is mandatory.
- Current National Lifeguard Certification is a definite asset.
- Able to work flexible hours, possibly including provincial holidays.
- Reliable, responsible and able to work effectively with the public and peers.
- Able to work well independently with limited supervision

**5. Summer Quest Leaders: up to 7 Positions, June 28 – August 27
\$9.75 / Hour, 35 Hours / Week**

- Experience in working with groups of children, ages 5 - 12.
- Experience with special needs children is also an asset.
- Leadership experience
- Knowledge of games, arts and crafts, sports and special events activities.
- Reliable, responsible and able to work effectively with both public and peers.

For further information please contact the Parks & Recreation Dept. at 364-4955.

Deadline for all applications is Wednesday, March 31, 2010 @ 4:30 p.m.

The Parks & Recreation Department would like to thank all applicants for their interest. Only those selected for an interview will be contacted.

Amended February 9, 2010